

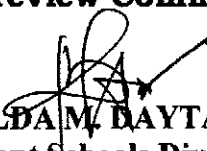
Republic of the Philippines
Department of Education
Schools Division of Benguet

DIVISION MEMORANDUM

No. 140 s. 2020

JUL 17 2020

**TO: SGOD and CID Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
AIP review Committee**

**FROM:  BENILDA M. DAYTACA, EdD, CESO VI
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent**

**SUBJECT: Online Presentation of Annual Implementation Plans (AIP) Cum
Learning Continuity Operational Plans (LCOP) by Schools**

DATE: July 17, 2020

1. In preparation for the opening of classes, there will be a presentation of Schools AIP cum Learning Continuity Operational Plans (LCOP) of all schools starting July 22, 2020 at 8:30 AM onwards.
2. Each School Head shall present the LCOP in 5 – 10 minutes using 10- slide power point presentation highlighting the following:
 - a) Capability inventory and analysis of the school's personnel, learning resources, gadgets, IT connection and other relevant data (1slide);
 - b) Learner's/parents' capability and situation – choices of learning modalities, knowledge source and availability of learning learners' gadgets. Others (1slide);
 - c) Organized classes per grade level with number of learners per learning modality based from actual enrollment;
 - d) Mapping of teacher location with the number of learners per location to be catered. (If there are elementary and secondary teachers within the sitio/purok/neighborhood, they may cater to the multi-level elementary or secondary learners. If a secondary teacher is present, he or she may cater the Kinder to grade 12 learners. The same shall be done for an elementary teacher. To cater means to serve as the nearest teacher



3rd flr., Schools Division Office of Benguet
Wangal, La Trinidad, Benguet
Telefax: (074) 422-6570; (074) 422-7501; 422-3790; 422-2001
Email Add.: Benguet.gov.ph

Republic of the Philippines
Department of Education
Schools Division of Benguet

whom parents may consult if they have some questions/doubts or concerns. It also means that he/she may extend help to those learners who are hard up in coping with the lesson);

- e) Number of volunteer para-teachers (retired teachers, volunteer community members, volunteer teacher applicants) and the identified purok/ sitio/ neighborhood where the volunteers are needed;
- f) Plans in the provision of Learning Resources;
- g) Step by step process to be undertaken to be able to provide the School Learning Materials (SLMs) to the learners;

3. Schedule of presentation is as follows:

	DISTRICTS
Day 1- July 22, 2020	Itogon II and Sablan
Day 2- July 23, 2020	La Trinidad and Bakun
Day 3- July 24, 2020	Mankayan and Itogon I
Day 4- July 27, 2020	Kapangan and Bokod
Day 5- July 28, 2020	Kibungan and Atok
Day 6- July 29, 2020	Buguias and Kabayan
Day 7- July 30, 2020	Tuba and Tublay

- 4. Time for google meet will be sent to the School Heads scheduled for the day, PSDSs and members of the AIP Review Committee.
- 5. Wide dissemination of this memo is requested.

cbl



3rd flr., Schools Division Office of Benguet
Wangal, La Trinidad, Benguet
Telefax: (074) 422-6570; (074) 422-7501; 422-3790; 422-2001
Email Add.: Benguet.gov.ph